



YORK COUNTY BEEKEEPERS ASSOCIATION

BY-LAWS

ARTICLE I - NAME

This organization shall be known as the York County Beekeepers Association (YCBA), and is a Chapter of the Maine State Beekeepers Association, Inc.

ARTICLE II - PURPOSE

The purpose of this organization is to promote education in matters related to bees and beekeeping, and to perform all other acts appropriate to an organization of its type in serving its members

ARTICLE III - MEMBERSHIP

Section 1:

Any person interested in the aims and objectives of the YCBA shall be eligible for membership, and shall become a member upon payment of the association's dues for the remainder of that calendar year.

Membership will continue so long as dues are not in arrears. The membership year begins on January 1st and concludes on December 31st.

Individual members have the right to vote on each item of business at each club meeting.

Section 2:

Membership shall consist of four categories:

1. Individual

2. Family / Household

A family membership shall consist of one or two adults in the same household and any children under the age of 18 with only 2 votes per family. The dues are twice the annual dues for an individual membership.

3. Honorary Life

Honorary Life membership, without dues, is granted to any individual over the age of 75 years who has been a member of this Chapter for at least 5 years. Application for honorary life membership shall be presented to the Board of Directors for approval at the next Board meeting. Such approval requires a 2/3 vote of all directors.

Section 3:

Dues assessed for all categories of membership shall be recommended to members by the Board of Directors not less than 30 days in advance of the annual officer elections, and must be approved by the membership annually when officers are elected.

ARTICLE IV - OFFICERS

Section 1:

The officers of this Chapter shall consist of a President, Vice-President, Secretary, Treasurer, and Membership Director.

Section 2:

The President shall preside at meetings of the Board of Directors.

The President shall provide leadership and generally guide the Chapter in its activities, and at the same time keep the Board of Directors informed of all significant matters. The President shall act on matters considered of vital interest to the Chapter only with Board approval or authorization.

The President shall send out meeting notices at least one week prior to meeting dates. The President shall prepare an order of business (agenda) for all Member and Directors meetings.

The President shall notify members of activities and special events.

The President may only serve a maximum of two consecutive terms.

Section 3:

The Vice-President shall act for and on behalf of the President in the President's absence. The Vice-President may be given specific responsibilities by the President or the Board of Directors, and shall be charged with managing and performing such duties.

Section 4:

The Secretary shall be the custodian of the Chapter's records.

The Secretary shall communicate for specific purposes with persons or organizations as requested by the Board or President.

The Secretary shall record and report minutes for the record of all member and Directors meetings.

Section 5:

The Treasurer shall manage the financial affairs of the Chapter. The Treasurer shall provide detailed reports of transactions at each Board meeting.

The Treasurer shall prepare a financial report to be presented at each club meeting to inform the general membership of the Chapter's financial condition.

Section 6:

The Membership Director shall manage the enrollment and renewal of members, and maintain a record and collection of membership dues. All dues collected shall be forwarded to the treasurer within 30 days of collection.

The Membership Director shall provide detailed reports at each Board meeting. The Membership Director shall provide reports to be presented at each meeting to inform the general membership of the Chapter's membership situation.

Section 7:

The officers shall be elected annually at the last club meeting of the calendar year by a majority vote of those members present. In the event the last club meeting of the calendar year is postponed. The election will be held at the next available monthly meeting. The term of officers shall be one year.

Vote will be by a show of hands.

Nomination of candidates will be submitted not less than 30 days in advance of the annual officer elections.

In the event of a vacant position nominations will be accepted from the floor.

ARTICLE V - BOARD OF DIRECTORS

Section 1:

The Board of Directors shall consist of the following:

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Membership Director
- e. Past President
- f. Three other Chapter members as at Large Board of Directors

Section 2:

A quorum of the Director's meeting shall consist of five members. A simple majority is required for passing and approval of items brought to vote.

Section 3:

The term of the at Large board members shall be for three years unless a vacancy is being filled, in which case the term will be for the balance of the vacancy.

ARTICLE VI - COMMITTEES

The President may appoint committees or individuals for special purposes. Special purposes may include, but are not limited to, activities such as coordinating a beekeeping school, managing special events, editing the chapter's website, or helping other beekeeping organizations.

ARTICLE VII - RULES AND REGULATIONS

Section 1: All documents shall be archived

Section 2:

The Board of Directors may at any time, by 3/4 vote, demand and/or receive and accept the resignation of any officer of this Chapter, and declare the office vacant.

Section 3:

The Board of Directors by majority vote may fill any office vacant in the Chapter for the period remaining until the next club meeting, when an election shall be held to fill the remainder of the term.

Section 4:

The Chapter shall meet a minimum of two times per year.

The President or Secretary (or his/her designee) shall set the time and place of the meetings, and the President or Secretary (or his/her designee) shall notify the other members of the chapter at least two weeks prior to the meeting date.

Section 5:

The Board of Directors will meet on an as-needed basis. The President or Secretary shall set the time and place and shall notify the other members of the Board at least one week prior to the meeting date.

Section 6:

Changes and amendments to these by-laws may be made only at a club meeting by a majority vote of those members present and voting. All proposed changes shall be presented to the membership at a monthly meeting and voted on at the next monthly meeting.

Section 7:

The Board of Directors and Officers shall serve without pay, but shall be reimbursed for actual expenses within the budget constraints set by the Board of Directors and approved by the body of the members.

Section 8:

The President, with the approval of the Board of Directors, may appoint a special committee having expertise in a special subject and without regard to membership in the chapter. Said advisory committee shall make reports to the Board of Directors and shall be dissolved when its mission is completed.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

All procedural questions not resolved by formal Articles herein shall be determined in accordance with the most recent edition of Robert's Rules of Order Revised.

BY-LAWS APPROVED
BY-LAWS UPDATED June 12, 2017
BY-LAWS UPDATED April 11, 2022

Signed _____
Elizabeth S. Goodwin, President

Date _____
State of Maine
County of _____

The forgoing instrument was acknowledged before me this _____ day of _____, 2023 by

_____.
(printed name)

Notary Public _____
(printed name)

Notary Public, State of Maine

My commission expires _____

Seal